Auto Repair Invoice Template

Editable example • Replace the sample quantities, prices, and terms before sending.

From: [Business name and contact]
To: [Customer and billing address]
Job or vehicle: [Address, unit number, or other reference]

Invoice no.: [Number] Issued: [Date] Due: [Date or agreed terms]

Work Performed

Front Brake Pad and Rotor Replacement

Description	Qty	Unit	Unit price	Amount
Front ceramic brake pad set	1	set	$96.00	$96.00
Front brake rotors	2	ea	$115.00	$230.00
Caliper hardware kit	1	kit	$20.00	$20.00
Remove, install, and road test	1.6	hr	$145.00	$232.00

Example subtotal $578.00
Tax if applicable: [Enter amount]
Payments already received: [Enter amount]
Balance due: [Enter amount]

Notes

[Add payment instructions, the service date, and any approved changes.]

Illustrative prices only. This sample does not represent a quote or bill for actual work.