Cleaning Invoice Template

Editable example • Replace the sample quantities, prices, and terms before sending.

From: [Business name and contact]
To: [Customer and billing address]
Job or vehicle: [Address, unit number, or other reference]

Invoice no.: [Number] Issued: [Date] Due: [Date or agreed terms]

Work Performed

Deep Clean — 3BR/2BA Home

Description	Qty	Unit	Unit price	Amount
Kitchen deep clean (appliances, cabinets)	1	room	$120.00	$120.00
Bathrooms (2) — scrub, sanitize, polish	2	room	$85.00	$170.00
Bedrooms (3) — dust, vacuum, baseboards	3	room	$55.00	$165.00
Living areas — floors, windows, blinds	1	area	$95.00	$95.00
Supplies (included)	1	set	$30.00	$30.00

Example subtotal $580.00
Tax if applicable: [Enter amount]
Payments already received: [Enter amount]
Balance due: [Enter amount]

Notes

[Add payment instructions, the service date, and any approved changes.]

Illustrative prices only. This sample does not represent a quote or bill for actual work.