Moving Invoice Template

Editable example • Replace the sample quantities, prices, and terms before sending.

From: [Business name and contact]
To: [Customer and billing address]
Job or vehicle: [Address, unit number, or other reference]

Invoice no.: [Number] Issued: [Date] Due: [Date or agreed terms]

Work Performed

Local Move — 3BR Home (10 miles)

Description	Qty	Unit	Unit price	Amount
Moving crew (3 movers)	5	hr	$165.00	$825.00
26 ft truck with fuel	1	trip	$275.00	$275.00
Packing materials (boxes, tape, wrap)	1	set	$120.00	$120.00
Mattress bags (3)	3	ea	$15.00	$45.00
Furniture blankets and padding	1	set	$60.00	$60.00

Example subtotal $1,325.00
Tax if applicable: [Enter amount]
Payments already received: [Enter amount]
Balance due: [Enter amount]

Notes

[Add payment instructions, the service date, and any approved changes.]

Illustrative prices only. This sample does not represent a quote or bill for actual work.